

West Town Chicago Chamber of Commerce
West Town Special Service Area (SSA) Commissioner Meeting
Thursday, October 3, 2019 at 11:00 a.m.
1819 W Chicago Ave., Chicago, IL 60622

Minutes

Present: Commissioners: Michael VanDam (Chair), Chris Hunt (Vice-Chair), Steven Tobiason (Secretary), Nora McCarthy, Sara Dulkan, Adam Williams

SSA Program Director – Kace Wakem

Membership Director – Sara Bemer (not in attendance)

Public Forum / Guests: None

Not Present: Amy Laria (Treasurer), Jenny Rossignuolo, Candice Cusic

- **Call to Order:** Michael VanDam called the meeting to order at 11:05 a.m.

- **Minutes from SSA Commission Meeting on August 1, 2019:** July minutes were accidentally re-submitted at September meeting. August minutes were reviewed and approved

***Chris Hunt motioned to approve 8/1/19 Meeting Minutes. Sara Dulkan seconded this motion and it was approved unanimously.**

- **Minutes from SSA Commission Meeting on September 5, 2019**

***Nora McCarthy motioned to approve 9/5/19 Meeting Minutes. Adam Williams seconded this motion and it was approved unanimously.**

- **Financial Report & Budget:**
 - 2019 P&L Statement, Balance Sheet and YTD statement distributed and reviewed. Security Rebate Program was discussed and why there may be less applications this year.

***Adam Williams motioned to approve 2019 Financial Statements. Chris Hunt seconded this motion and it was approved unanimously.**

- **Contracts:**
 - Christy Webber Landscapes Snowplowing Contract Renewal – Contract was reviewed. Pricing has stayed the same for 3 years. Decided to continue 2 inch threshold.

***Steven Tobiason motioned to approve the 2019 – 2020 snow season snowplowing contract by Christy Webber Landscapes. Nora McCarthy seconded this motion and it was approved unanimously.**

- **Rebate / Grant Updates:**
 - **Facade Rebate Applications:**
 - Review City Mural Registry Program – Kace will send all murals to the mural registry by the end of the year.

- 2130 W. Chicago Ave, Cornelia McNamara Flowers – Application officially canceled.
- 1529 W. Chicago Ave, Fry the Coop – Finished & Paid.
- 1721 W. Chicago Ave, Ice Cream Shoppe – In Process.
- 689 N. Milwaukee Ave, Condo Association – In Process

➤ **Security Rebate Applications:**

- 1721 W. Chicago Ave, Ice Cream Shoppe – All quotes submitted. Application approved.

***Adam Williams motioned to approve the Security Rebate Application for 1721 W. Chicago Ave for a rebate of \$1,500. Steven Tobiason seconded this motion and it was approved unanimously.**

➤ **Public Art Grant Applications:**

- *Artist:* Mara Baker – In Process. Currently installed at 1637 W. Chicago Ave.

• **Marketing / Beautification / Safety / Other:**

- **1821 Pop-Up:** Officially named “West Town Pop Up Project”
- **Landscaping:** 1 more mulching in the fall, monthly weeding by hand, tree care ongoing.
- **Street Cleaning:** on going.
- **Banners & Holiday Decorations:** Re-garlanding project is currently happening, waiting for updates.
- **Discover West Town Mobile App:** Tabled.
- **Master Plan:** no updates.
- **People Spot:** Tabled
- **Bike Racks:** Tabled
- **Bike Friendly Business District:** Tabled
- **Neighborhood Updates:**
 - 10/24/19 – Triple Member Mixer at Arts of Life 6pm – 8pm
 - 10/31/19 – Halloween Trick or Treat in West Town, Wicker Park, Bucktown & Logan Square – 3pm – 6pm
 - 11/5/19 – PR & Social Media Workshop at dAprile Properties – 10am – 11am
 - 11/19/19 – Annual Membership Meeting & Board Elections at Catherine Edelman Gallery – 6pm – 8pm
 - 12/3/19 – New Member Breakfast at WTCC Office – 10:30am
 - 12/7/19 – West Town Winterfest, HQ at Candice Cusic Photography – 12pm – 6pm

• **Old Business:**

• **New Business:**

• **Public Forum:**

• **Adjournment:**

***Nora McCarthy moved to adjourn meeting at 11:56 am. Sara Dulkan seconded this motion at it was approved unanimously.**

Next SSA Commission Meeting Date: Thursday, November 7th, 2019 at 11am