

West Town Chicago Chamber of Commerce
West Town Special Service Area (SSA) Commissioner Meeting
Wednesday, November 1, 2018 at 12:00 p.m.
1819 W Chicago Ave., Chicago, IL 60622

Minutes

Present: Commissioners: Michael VanDam (Chair), Amy Laria (Treasurer), Jenny Rossignuolo, Sara Dulkan, Adam Williams,

SSA Program Director – Kace Wakem

Membership Director – Sara Bemer

Public Forum / Guests: None

Not Present: Steven Tobiason (Secretary), Chris Hunt (Vice-Chair)

- **Call to Order:** Michael VanDam called the meeting to order at 12:12 p.m.

- **Minutes from SSA Commission Meeting on October 17, 2018.**

***Sara Dulkan motioned to approve 10/17/18 minutes. Jenny Rossignuolo seconded this motion and it was approved unanimously.**

- **Financial Report:**

- 2018 P&L Statement, Balance Sheet and YTD Budget distributed and reviewed.

***Adam Williams motioned to approve 2018 Financial Statements. Sara Dulkan seconded this motion and it was approved unanimously.**

- **Contracts:** None

- **Rebate / Grant Updates:**

- **Facade Rebate Applications:**

- *1726 W. Chicago Ave, Eye Want* – In Process. Commission is ok with rolling this project into 2019.
- *1431 W. Chicago Ave, Candice Cusic Photography* – Waiting for updated timeline for company to re-do part of the project that Candice is not happy with.
- *2117 W. Chicago Ave, Residential Property* – Finished & paid
- *1656 W. Chicago Ave, Ciao Chicago* – in proces. Signage company went dark after down payment was made. Client not sure what to do at this point as they have lost their down payment. Suggestions to call Better Business Bureau, and credit card company to contest charge.
- *1601 W. Chicago Ave, REACH Fieldhouse* – Install to happen next week.
- *1102 N. Ashland Ave, Boneyard Chicago* – In process. Waiting on after photos and paid receipts.
- *1463 W. Chicago Ave, ARC Gallery* – in process.
- *2130 W. Chicago Ave, Cornelia McNamara Flowers* – in process.
- *965 W. Chicago Ave, MHub* – reply with updated facade app.

- **Public Art Grant Applications:**

- *701 N. Damen Ave, Artist: Antonio Beniquez* – Review application #1 again with updated supplies amount. Version #1 application is a total of \$8,400 with smaller footprint reviewed, with updated \$250 supplies cost for specialty brushes, to be paid for when artist submits paid receipts.

***Michael VanDam motioned to approve version #1 application for the project at 701 N. Damen Ave for an amount of \$8,650. Jenny Rossignuolo seconded this motion and it was approved unanimously.**

➤ **Security Rebate Applications:**

- *1102 N. Ashland Ave, Boneyard Chicago* – in process.
- *2052 W. Chicago Ave, Gallery 2052* – in process.

• **Marketing / Beautification / Safety / Other:**

- **Street Cleaning:** Cleanslate contract renewal for 2019 for \$94,825..

***Adam Williams motioned to approve the 2019 Cleanslate Contract renewal. Amy Laria seconded this motion and it was approved unanimously.**

- **Banners & Holiday Decorations:** Holiday decorations to be installed 1st week of November.
 - Michael asked Kace to get a quote for how much it would cost to get new decorations for NEXT winter VS re-garlanding the ones we currently have VS renting holiday decorations.
 - Amy suggested (if we get new ones), to salvage the decorations we currently have but then put the new decorations down Chicago Ave since it's the main thoroughfare.
 - It was also suggested to think of cost if we purchased ½ new holiday decorations, and re-garlanded ½ the old decorations.
- **Landscaping:** done for winter season. Will seek out new bids to be approved before the spring.
- **Discover West Town Mobile App:** Framework was built in 2012, needs to be updated to make updating and fixing the app easier. Quote for \$4,410 for work, line item currently at \$0. Server cost has increased do to app test mainframe creation. Discussed the Apps future. Michael advocated for waiting until we know more about our massive website overhaul. Kace to get usage stats for December meeting.
- **Master Plan:** Next step is to present Master Plan to Aldermen, present to neighborhood group member meetings, catch up with CDOT and how we are moving forward with streetscape plan. Planned call with CDOT to happen next week, will have updates at December meeting.
- **People Spot:** Tabled to coordinate with CDOT streetscape schedule.
- **Bike Racks:** Tabled
- **Bike Friendly Business District:** Tabled
- **West Town GIS Map:** putting on final touches before making app go public.
- **Neighborhood Updates:** West Town / Wicker Park Bucktown Trick or Treating was successful, we ran out of candy. PR Workshop on November 6th with Zapwater. West Town Winterfest coming up on December 8th. Chicago Avenue resurfacing currently happening, hopefully finished before winter. Will get more updates from CDOT on phone call next week.

- **Old Business:** Commissioner applications need to be turned in ASAP.
- **New Business:**
- **Public Forum:**
- **Adjournment**

***Sara Dulkan moved to adjourn meeting at 1:25 pm. Adam Williams seconded this motion at it was approved unanimously.**

Next SSA Commission Meeting Date: Thursday, December 6, 2018