

**WEST TOWN SSA**  
**MEETING OF SSA COMMISSION**  
Thursday, February 6, 2020 11:00 AM  
Chicago Truborn  
1741 W. Chicago Ave., Chicago, IL 60622

**AGENDA**

- I. **Call to Order**
- II. **Approval of minutes from December 5, 2019**
- III. **Financial Report & Budget:**
  - 2019 P&L Statement, Balance Sheet & Year to Date Budget distributed.
  - Q1, Q2 & Q3 Reports – **REVIEW & VOTE**
- IV. **Contracts:**
  - **Eilts & Associates** – review audit contract renewal. **REVIEW & VOTE**
  - **Bartlett Tree Service** – review urban forest maintenance contract renewal. **REVIEW & VOTE**
  - **Chicago Event Graphics** – Banners need to be re-done. Discuss vinyl vs metal. Discuss project timeline and budget. Review and discuss quotes.
  - **Sabre Dev** – discuss Discover West Town Asset Map yearly maintenance & update fees. Discuss possible additional public art asset map and cost. **REVIEW & VOTE**
- V. **Rebate / Grant Programs:**
  - **Façade** – 1431 W. Chicago Ave – Residence/ Candice Cusic Photography – In process.
  - **Façade** – 1721 W. Chicago Ave – Ice Cream Shoppe – In process.
  - **Façade** – 689 N. Milwaukee Ave – Condo Association – In process.
  - **Façade** – 2135 W. Chicago Ave – Two story mixed use building, storefront on 1<sup>st</sup> floor, apartment upstairs. New owners are repairing storefront windows and façade masonry. **REVIEW & VOTE**
  - **Façade** – 1819 - 1821 W. Chicago Ave – Repair of façade masonry and all new signage. **REVIEW & VOTE**
  - **Façade** – 745 N. Damen Ave – Planting of 4 trees in tree pits in front of business in the public way. **REVIEW & VOTE**
  
  - **Security** – 1721 W. Chicago Ave – Ice Cream Shoppe – In process.
  - **Security** – Review application with 2020 updates. Discuss how program rebate amounts and qualifications for rebate. Discuss constituent feedback.
  - **Security** – 1949 W. Chicago Ave – 3 story mixed use building application. **REVIEW & VOTE**
  
  - **Public Art** – 1637 W. Chicago Ave – Artist: Mara Baker – In process. Removed from 1637 W. Chicago, will potentially be installed at 689 N. Milwaukee after the new year. Waiting to hear back from storefront owner with a construction update. Review press release for project in other Chicago neighborhoods.
  - **Public Art** - City Mural Registry Program – Sent spreadsheet to DCASE and the public art map will list our sponsored permanent pieces very soon.
  - **Public Art** – Map Project – Review map draft.
  - **Public Art** – 2135 W. Chicago Ave – Application for mural on side of building, picked artist JB Snyder, Chicago Truborn as curator. Requesting \$14,205 for total project. **REVIEW & VOTE**
- VI. **Marketing / Beautification / Safety / Other:**

- West Town Pop Up Project: Under Construction. Application and prices being charted out. Will schedule committee meeting for late Feb, early March.
- Landscaping: Tree trimming should happen this month. Waiting for pear tree removal on Damen to be scheduled.
- Street Cleaning: 4 out of the 5 ordered metal cans were used. Thinking I should order metal cans from now on?
- Banners & Holiday Decorations: Banners need to be completely re-done. Review vinyl banner vs metal banner quotes. Discuss options and timeline.
- Discover West Town Mobile App: Tabled.
- Master Plan: no updates.
- People Spot: Tabled.
- Bike Racks: Tabled.
- Bike Friendly Business District: Tabled.

**VII. Events and Neighborhood Updates:**

- 2/9/20 – Ribbon Cutting, Oxygen Spa Studio – 4pm
- 2/15/20 – Ribbon Cutting / Grand Re-opening, Adventure Stage Chicago – Event: 2:45pm – 5:30pm. Ribbon cutting a 3:45pm.
- 2/17/20 – WTCC Office Closed, President’s Day
- 2/18/20 – Member Mixer, Midwest Coast Brewing Co - 6pm to 8pm
- 3/5/20 – Ribbon Cutting, Case Integrative Health – 5pm

**VIII. Old Business:**

**IX. New Business:**

**X. Public Forum:**

\*\*\*Next SSA Commission Meeting Date: March 5, 2020\*\*\*