

West Town Chicago Chamber of Commerce
West Town Special Service Area (SSA) Commissioner Meeting
Thursday, December 5, 2019 at 11:00 a.m.
1819 W Chicago Ave., Chicago, IL 60622

Minutes

Present: Commissioners: Michael VanDam (Chair), Steven Tobiason (Secretary), Nora McCarthy, Sara Dulkan, Adam Williams, Jenny Rossignuolo, Candice Cusic

SSA Program Director – Kace Wakem

Membership Director – Sara Bemmer

Public Forum / Guests: None

Not Present: Chris Hunt (Vice-Chair), Amy Laria (Treasurer)

- **Call to Order:** Michael VanDam called the meeting to order at 11:05 a.m.
- **Minutes from SSA Commission Meeting on October 3, 2019:** Minor edit needs to be made to Jenny's meeting attendance, as she was not in attendance at the October meeting.

***Adam Williams motioned to approve 10/3/19 Meeting Minutes which include the edit to Jenny's attendance. Steven Tobiason seconded this motion and it was approved unanimously.**
- **Financial Report & Budget:**
 - 2019 P&L Statement, Balance Sheet and YTD statement distributed and reviewed.

***Nora McCarthy motioned to approve 2019 Financial Statements. Jenny Rossignuolo seconded this motion and it was approved unanimously.**
- **2020 Meeting Dates:**
 - Edit to suggested meeting dates to push July meeting back a week to the 9th due to the July 4th holiday.

***Steven Tobiason motioned to approve the 2020 meeting dates, times and location. Candice Cusic seconded this motion and it was approved unanimously.**
- **Rebate / Grant Updates:** *City Mural Registry Program:* should have spreadsheet to City by Dec of Jan. Will be updating final spreadsheet of all reports at end of year.
 - **Facade Rebate Applications:**
 - *1431 W. Chicago Ave, Residence / Candice Cusic Photography Location – Updates to facade with tuckpointing and window reconstruction.*
 - *Approved pending Kace's follow up to make sure all aspects are addressed in the facade repair and that it is truly facade only.*

 - *Adam Williams motioned to approve the application for 1431 W. Chicago Ave for a rebate of \$15,000 if owners response meets the guidelines noted above. Nora McCarthy seconded this motion. Candice Cusic abstained from the vote. Motion approved.**
 - *1721 W. Chicago Ave, Ice Cream Shoppe – In Process.*

- 689 N. Milwaukee Ave, Condo Association – In Process. Reported they would be approximately 90% done this week.
- **Security Rebate Applications:**
 - 1721 W. Chicago Ave, Ice Cream Shoppe – In Process.
- **Public Art Grant Applications:**
 - Artist: Mara Baker – In Process. Removed from 1637 W. Chicago Ave, will potentially be installed at 689 N. Milwaukee after the new year.
- **Marketing / Beautification / Safety / Other:**
 - **1821 Pop-Up:** Under construction. Application and prices being charged out now.
 - **Landscaping:** Discussion of pear tree removal in front of Sprout Home, partnership with Bartlett Tree Service Contract. Tree trimming to be schedule for Dec – Jan. Pear tree removal approved.
 - **Street Cleaning:** Kace will be ordering metal can liners as the plastic ones are melting due to cans repeatedly set on fire. 2020 Contract Renewal with Cleanslate.

***Jenny Rossignuolo motioned to approve the Cleanslate 2020 Contract for \$96,800.00 Sara Dulkan seconded this motion and it was approved unanimously.**

- **Banners & Holiday Decorations:** Snowflakes were re-garlanded and are currently hanging. Will come down in January.
- **Discover West Town Mobile App:** Tabled.
- **Master Plan:** no updates.
- **People Spot:** Tabled
- **Bike Racks:** Tabled
- **Bike Friendly Business District:** Tabled
- **Neighborhood Updates:**
 - 12/7/19 – West Town Winterfest, HQ at Candice Cusic Photography – 12pm – 6pm
 - 1/23/20 – WTCC Post Holiday Party, Tecalitlan – 6pm – 8pm
- **Old Business:**
- **New Business:** Sara Dulkan brought up the idea of expanding the mural project further down Lessing. Kace explained it is not technically a part of the SSA, but is easily accessible from the SSA and would enhance the district. The Commission was ok with expanding, with Kace and Sara Dulkan leading the charge.
- **Public Forum:**
- **Adjournment:**

***Candice Cusic moved to adjourn meeting at 12:16pm. Nora McCarthy seconded this motion at it was approved unanimously.**

Next SSA Commission Meeting Date: Thursday, February 6th, 2020 at 11am