

**WEST TOWN SSA**  
**MEETING OF SSA COMMISSION**  
Thursday, June 7, 2018, 12:00 PM  
West Town Chamber of Commerce  
1819 W. Chicago Ave., Chicago, IL 60622

**Minutes**

Present: Commissioners: Michael VanDam (Chair), Peter Gariepy (Treasurer), Jenny Rossignuolo, Sara Dulkan, Adam Williams  
Membership Director: Sara Bemer  
West Town Master Plan Intern: Benito Garcia  
Not Present: Amy Laria (Vice Chair), Steven Tobiason (Secretary), Chad Tepley,

**I. Call to Order**

A. Michael called the meeting to order at 12:23pm

**II. Approval of Minutes from SSA Commission Meeting on May 3, 2018**

A. Sara Dulkan motioned to approve 5/3/18 Minutes. Adam Williams seconded this motion and it was unanimously approved.

**III. Financial Report & Budget**

A. P&L Statement, Balance Sheet, and YTP Budget distributed and reviewed.

**IV. Rebate / Grant Programs:**

A. Public Art Grant Applications

1. Chicago & Lessing

- a) Spots measured - 30ft seams
- b) Potentially \$800 total for murals
- c) Determine if 8 or 9 murals will be added, which have cost implications and considering addition of a 'Welcome to West Town' mural
- d) \$200 for small remaining portion of viaduct wall

2. 1103 N Ashland (Branch Counseling & Wellness)

- a) Artist is scheduled to paint the final design on (6/18 - 6/21)
- b) Application approved previously
- c) Final sketch approved, schedule for 6-18

3. 1838 W Chicago Ave (LUXE)

- a) Review plans for Anthony Lewellen project
- b) Need to make an addition to the original project proposal the Commission voted on last month in order to add a photographer to the budget.
- c) 200ft of plastic sheeting - \$50 and \$750 for additional items
- d) Adam Williams motioned to approve the funding increase of \$800. Jenny Rossignuolo seconded this motion and it was unanimously approved.

**V. Marketing / Beautification / Safety:**

A. Graffiti Removal: Cleanslate is continuing to removing any tags.

B. Pressure Washing: No Updates.

C. Trash Cans: Trash cans are being serviced on a regular basis. Cleanslate will soon need to replace a trash can liner at Chicago Ave & Greenview on the northwest corner.

D. Landscaping: Christy Webber is hand-weeding the SSA twice a month. They have not mulched the SSA yet. They are waiting until the majority of the construction along Chicago Ave was finished, since construction crews were ripping through and replacing trees. Christy Webber estimates that they should be able to mulch and get a real good clean up in June. The SSA has not billed for any mulching as of yet.

E. 1611 Chicago Ave (West Town Library Branch)

1. It's not a part of the SSA's Public Art Grant. It's being coordinated through the City and 1<sup>st</sup> Ward. City met with some tenants from 1611 Chicago Ave to present 1-page summary and parking vacancy requests. The response was positive overall. For some, there will be no impact of mural install; however, COPA will have greatest impact due to parking lot. Street Cleaning: No Updates.
- F. Mural Viaduct Cleaning: No Updates.
- G. Banners & Holiday Decorations: No Updates
- H. Discover West Town Mobile App: No Updates.
- I. Master Plan: Updates from Ben
1. Field work, specifically tracking, documenting, and verifying SSA trash cans and bike racks within the SSA area and providing the information to Tony Pelikan from Place Consulting
  2. Reviewing the initial survey responses from people regarding the Openlands Tree Planting Grant - need to determine if this is something we want to pursue before more edits/effort is done in refining the survey
  3. Communication with CDOT on the Complete Streets initiative (Big Idea 1) and preliminary planning outreach, specifically with Vision Zero education (internal meeting) and West Fest in July
    - a) Vision Zero Introduction Training: Wednesday, June 27<sup>th</sup> from 2-4pm at the WTCC
- J. People Spot: No Updates.
- K. Bike Racks: No Updates.
- L. Bike Friendly Business District: TBD.

**Old Business: None**

**New Business: None**

**Public Forum:**

**Meeting concluded at 12:46pm**

\*\*\*Next SSA Commission Meeting Date: July 12th, 2018\*\*\*