

West Town Chicago Chamber of Commerce
West Town Special Service Area (SSA) Commissioner Meeting
Thursday, August 1, 2019 at 11:00 a.m.
1819 W Chicago Ave., Chicago, IL 60622

Minutes

Present: Commissioners: Michael VanDam (Chair), Steven Tobiason (Secretary), Sara Dulkan, Candice Cusic, Adam Williams

SSA Program Director – Kace Wakem

Membership Director – Sara Bemmer

Public Forum / Guests: Carlos Diaz, Office of 36th Ward Alderman Villegas, Committee on Economic, Capital, and Technology Development

Not Present: Chris Hunt (Vice-Chair), Amy Laria (Treasurer), Jenny Rossignuolo, Nora McCarthy,

- **Call to Order:** Michael VanDam called the meeting to order at 11:12 a.m.
- **Minutes from SSA Commission Meeting on July 11, 2019.**
 - *Sara Dulkan motioned to approve 7/11/19 minutes, with edits. Adam Williams seconded this motion and it was approved unanimously.
- **Financial Report & Budget:**
 - 2019 P&L Statement, Balance Sheet and YTD statement distributed and reviewed.
 - *Adam Williams motioned to approve 2019 Financial Statements. Sara Dulkan seconded this motion and it was approved unanimously.
 - Review Budget Amendments
 - Moved \$2,500 from 2.10 City Permits to 2.11 Snowplowing
 - Moved \$1,000 from 4.09 Data Collection to 4.08 Master Planning
 - *Steven Tobiason motioned to approve the budget movements listed above. Candice Csic seconded this motion and it was approved unanimously.
- **Contracts:**
 - Chicago Event Graphics – Review Holiday Decoration Garland quote, increased by \$8,000 due to Chinese Tariffs.
 - *Adam Williams motioned to approve the increased Holiday Garland Quote from Chicago Event Graphics. Candice Cusic seconded this motion and it was approved unanimously.
- **Rebate / Grant Updates:**
 - **Facade Rebate Applications:**
 - Review City Mural Registry Program – Discussion about program. Commission asked Kace to get info on which Chamber's had registered their murals thus far and report back.

- 2130 W. Chicago Ave, Cornelia McNamara Flowers – in process, waiting for timeline update. Owner has been MIA on information, may need to cancel application approval.
- 1637 W. Chicago Ave, CDT Realty Corp – Finished & Paid
- 1529 W. Chicago Ave, Fry the Coop – In Process.
- 1721 W. Chicago Ave, Ice Cream Shoppe – In Process, requesting timeline update.
- 689 N. Milwaukee Ave, Condo Association – Review & Vote
 - Tabled
 - Kace to inquire why the Condo Association is paying for the project and who owns the storefront unit
- **Security Rebate Applications:**
 - 1721 W. Chicago Ave, Ice Cream Shoppe – Tabled. Still waiting on quotes.
- **Public Art Grant Applications:**
 - 1529 W. Chicago Ave, Artist: Sick Fisher – Finished & Paid
 - 1916 W. Chicago Ave, Artist: Amuse126 – Finished & Paid
- **Marketing / Beautification / Safety / Other:**
 - **Landscaping:** 1 more mulching in the fall, monthly weeding by hand, tree care ongoing.
 - **Street Cleaning:** Ongoing. No updates.
 - **Banners & Holiday Decorations:** Garland update above.
 - **Discover West Town Mobile App:** Tabled.
 - **Master Plan:** Plan needs to be presented to West Town Neighbors Association and Chicago Grand Neighbors Association.
 - **People Spot:** Tabled
 - **Bike Racks:** Tabled
 - **Bike Friendly Business District:** Tabled
 - **Neighborhood Updates:**
 - 8/3 – 8/4/19 – Dancing in the Streets from 12pm – 10pm
 - 8/26 – 8/30/19 – Kace out for vacation, back in 9/3/19
 - 8/27/19 – Member Mixer at District Brewyards from 6pm – 8pm
 - 9/2/19 – Labor Day – office closed
 - 9/11/19 – WTCC WPB Joint Member Mixer at Adventure Stage 6pm – 8pm
 - 9/17/19 – Member Breakfast at WTCC Office – 10:30am – 11:30am
 - 9/19/19 – Info Seminar: Conflict Management for Small Businesses, taught by the Center for Conflict Resolution, hosted at the Superior Street Center for the Arts – 10am – 11am
 - 9/27 – 9/28/19 – West Town Art Walk, HQ Ciao Chicago – Friday 5pm – 8pm and Saturday 12pm – 8pm
- **Old Business:**
- **New Business:**
- **Public Forum:**
- **Adjournment:**
 - *Candice Cusic moved to adjourn meeting at 11:54 am. Steven Tobiason seconded this motion at it was approved unanimously.

Next SSA Commission Meeting Date: Thursday, September 5, 2019 at 11am